

General Hospital District Information Update:

- June 6, 2017 has been chosen as the Athena GO-LIVE date
- Kathy Swindlehurst, Environmental Services Director has been selected by the GCMC staff as Employee of the Year for 2016. Kathy shows dedication and compassion for others, seeks to improve processes in her department and in others and always strives to ensure a clean and comfortable home for our patients. Please share your congratulations when you see her.

Activities /Life Enrichment:

- January was spent on Comfort Activities. Residents enjoyed their favorite indoor entertainment; playing Bingo three times per week, completing complex picture colorings, making pillows with beautiful donated fabrics and making pine cone bird feeders.

Business Department/ Revenue Cycle Team: No Report

Central Supply: No Report

Clinics / Radiology: No Report

Dental: Dental is using their van for outreach into our rural communities. They are providing screening exams for area children.

Dietary: No Report

Grants:

The Helmsley Charitable Trust: We are hopeful we will hear from Helmsley this week; however The Helmsley Charitable Trust reserves the right to make the formal announcement of its recipients in April or May. The grant team and I are outreaching into our community, informing our community of the CT project, gaining support and seeking additional grants and donations to cover the cost of constructing the CT suite. I am requesting the Board review and sign a letter of support in our efforts to pursue a grant through the Treacy Foundation.

Emergency Preparedness: A Sentinel functional exercise will take place on Saturday March 25. This is an exercise depicting a Hazmat disaster. In this scenario a semi full of dangerous chemicals overturns on the exit ramp in Drummond and Hwy 1. The chemical spill will create the need for an evacuation of most of Drummond and will include some decontamination of victims. GCMC will be called in to deploy our hazmat decon tent.

Environmental Services: No Report

Human Resources:

- We have received several applications for open positions and are conducting interviews.
- We have hired a nurse, Gina Young who will join our team in March.

IT: Dave Lee and Gwyneth Hyndman very successfully organized the first on-site training and site survey with the Athena team at the end of January. Congratulations and my most sincere appreciation.

- IT continues to work closely with James Ruggiero and the rest of the Athena deployment team on the EHR deployment. This includes:
 - Review and purchase of needed office and network equipment for the Lab and Registration desks.
 - Technology transfer meetings for interfaces with Radiology, Lab, Central Supply, HR, Payroll and other services.
 - Extraction and migration of data from various sources into Athena and partner services.
 - Tracking the deployment schedule and reporting to Athena project managers.
 - There are still questions to resolve and much work to be done but the team is confident we can make the Go –Live date of June 6th. We will be very busy for the next few months.
- IT continues on-going network maintenance and user support operations:
- Working on migration to the new backup server so we have more storage.
- Working on an upgrade of our proxy server for improved internet safety.
- Working on scheduling for a major Zimbra email server upgrade.
- Working to deploy the final stage of the dental clinic equipment upgrade in mid-March.

Laboratory:

- A new employee has been hired, Cathryn Watt to start full time after our contact employee is finished (mid-March)
- Bonnie is compiling all lab data for Merge LIS and Athena Go Live date with weekly status calls and progress updates, while also collaborating with PAML to interface our reference lab.

Maintenance / Transportation: No Report

Marketing:

- Shirley Cornelius has been evaluating several forms of advertising media; including MTPR, online media ads and assisting in updating our website to fill in gaps and showcase monthly events.
- Shirley and Krystal Kourlas, business office, donated their time and worked with the Foundation in hosting the Women's Wellness Brunch. This took place last Saturday, was attended by over 80 women and featured several very engaging speakers sharing their knowledge in women's health issues. Though, the event would not have been complete without Chef Parker's amazing menu of gourmet offerings.

Medical Staff: No Report

Philipsburg
Drummond

PO Box 729, Philipsburg, MT 59858
PO Box 223, Drummond, MT 59832

Tel: 406.859.3271
Tel: 406.288.3627

Fax: 406.859.3011
Fax: 406.288.3541

Nursing:

- Expenses are up in Contracted staff – double previous months.
- In November we covered 34 Nursing and CNA shifts with travelers.
- In December we covered 73 shifts due to the loss of 1RN and 3CNAs.
- Most staff are being lost to travel companies due to the higher wage and added benefit of paid mileage.
- Effective April 1st I have overhauled the CNA schedule, changing our permanent staff from 12 shifts to 15 shifts a month and have authorized a market adjustment in wages to be more in line with area facilities and incentivize staff to remain local.
- One CNA has already agreed to return from traveling to restart full time employment.
- This schedule change effective April 1st will immediately save \$20,000 in May Expenses.
- With the hire of one night nurse and two more CNAs we could eliminate the use of all travelers.

January Patient Census:

Intermediate Swing Bed (LTC)	= 21
Swing Bed billable days	= 16 (1)
Acute billable days	= 9 (2)
Observation Patients	= 1
Deaths	= 0
ER Visits	= 14
Unusual events	= 0

Physical Therapy:

123 OP PT patients were seen in January
8 SWB

There were 9 new PT referrals for the month
5 Missoula
3 GCMC
1 Anaconda

1 Acute

Safety Report:

2 employee incidents in January

- CNA injured shoulder transferring a resident with no time lost
- Housekeeper bumped head and had a small cut with no time lost

Respectfully submitted,
Maria Stoppler CEO/DON

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