

General Hospital District Information Update:

- Yellowstone members will once again have the opportunity to receive a 5% premium credit on their 2019 policy renewal based on participation in 2018 risk management educational offerings.
- Congress approved the Tax Cuts and Jobs Act. This bill was signed by President Trump on December 22. Attached is a summary of some of the key changes. **Unless otherwise noted, the changes will be effective for tax years beginning after 2017.**

Activities /Life Enrichment:

- December was a joyous month. Many people came by to visit, & share. One evening a Youth Group from the Drummond LDS Church played Bingo with the residents.
- This year we had a craft table at the Museum for Yule Night. Residents ate caramel apples & visited with friends. They displayed the many craft items made during the year. They even sold a few things.
- They took the van and participated in the Yule Night Lighted Parade. When the Parade was over, they drove around Philipsburg looking at the homes that were decorated for the holidays.
- There was a Birthday Party on the 12th. There were many to celebrate in December.
- On Wednesdays Residents are Quilting & Sewing with the Triple Creek Quilters. They look forward to that every week. They made a small Quilt that was sold at the Craft Show on Yule Night.
- On Mondays, Jay Martin plays country music in the afternoons. Jane & Gary play piano and sing every other month. The local Churches come on Sundays and play holiday music for everyone.
- Residents had a party on the 19th. Santa came and handed out gifts that staff purchased for them. Santa also came on Christmas Eve and on Christmas Day delivered more gifts to every resident.

Business Department/ Revenue Cycle Team:

- The Business Office has been struggling to balance the past several months. The Athena team is onboard and coordinating all resources needed to resolve any challenges and Brenda has been receiving additional training to establish a clear pathway going forward.
- I have drafted a letter to post on our website and Facebook page to inform our patients and community of where we are in the process of contracting with Humana and what their deadline is for signing up. This has been well received and the Philipsburg Mail will be following up with a story in this week's paper.
- I wanted to share with the Board a situation recently brought to my attention. When GCHD transitioned from one outsourced payroll system to another, it was our understanding that the new system, ADP would perform all required reporting functions. It was discovered that although PERS member contributions were being correctly withheld and properly deposited into the County Treasurer's account, they were not being pulled by PERS and deposited into the member's retirement accounts. We were unaware of this situation until the Treasurer reported that these funds were still in the Treasurer's account. The Business Office immediately contacted ADP and was told they would address the matter.

Time passed and again the Treasurer reported the funds remained in the Treasurer's account. The urgency of the situation was recognized and steps were taken to escalate a plan of correction. It was found that ADP did not currently possess the electronic reporting interface with PERS. The Business Office is currently working to manually enter the required data into the PERS site so they may transfer the funds from the Treasurer's account into individual's retirement accounts. It is anticipated that this manual reporting will be completed by Wednesday, January 31st and PERS will make the proper deposits almost immediately. ADP is actively working to create this electronic reporting and interface with PERS, however until it is implemented and tested, the Business Office will continue to report this data manually and ensure future transfers into PERS are timely.

I have notified each of our PERS employees via email to assure them, every effort is being made to correct this quickly.

Central Supply: No Report

Clinics / Radiology: No Report

Dental: No Report

Dietary: No Report

Grants: CT Project: We continue to explore our options in scaling down construction and securing final financing. . Maureen Connor and I have discussed the possibility of scaling down, the size of the modular to reduce cost. This would mean the xray machine would remain in its current space and not be combined into the Ct Suite. It is optimal to have the xray and CT together, but it could remain an option for a later date .Jim Waldbillig and I have also met with Granite Mountain Bank to discuss the feasibility of a construction loan. The Bank is extremely supportive of our efforts to bring this necessary diagnostic service to the community and want to assist us in bringing the project to completion. They felt it was a reasonable request and that agreeable terms could be reached

Emergency Preparedness: No Report

Environmental Services: No Report

Human Resources:

- Congratulations to Tara on completing her Bachelor's Degree in Nursing ! We are so Proud of her dedication and accomplishment.
- Welcome to Rae McKay, our newest charge nurse hired for night shift.
- We are still looking to recruit a new dentist and hygienist
- Continue to recruit three additional CNA's to fill our remaining open positions.

IT:

- Work continues on workstation upgrades, Jumpstock and network security.
- Privacy screens have been installed on computers

Laboratory: No Report

Maintenance / Transportation: No Report

Marketing: I will defer to Kristi Mainwaring to share her progress on some special projects

Philipsburg
Drummond

PO Box 729, Philipsburg, MT 59858
PO Box 223, Drummond, MT 59832

Tel: 406.859.3271
Tel: 406.288.3627

Fax: 406.859.3011
Fax: 406.288.3541

Medical Staff: New Credentialing: David Neill, PA-C
Re-Credentialing: Dr. David M. Cameron (teleradiology)
Dr Steven A. Larson (teleradiology)
Dr Matthew E. Williamson (teleradiology)
Dr Lorin Christopher Bachman (teleradiology)

Nursing:

December Patient Census

Intermediate Swing Bed (LTC)	=	19
Swing Bed billable days	=	17 (3)
Acute billable days	=	8 (4)
Observation Patients	=	1
Adult Day Care Visits	=	4
Deaths	=	0
ER Visits	=	20
Unusual events	=	0

Physical Therapy:

59 PT OP Were Seen In December
9 New Referrals

Safety Report:

No new concerns or incidents reported in December

Respectfully submitted,
Maria Stoppler CEO/DON