

**Granite County Hospital District
Board Meeting Draft Minutes
Tuesday, September 25, 2018
GCHD Conference Center
Philipsburg, Montana**

Present:

- Mr. John Barbara (Board Chair)
- Mrs. Vivian Crouse
- Mrs. Kristi Mainwaring
- Mr. Jim Waldbillig
- Genevieve Kulaski

A quorum of the Board was present.

The meeting was called to order by John Barbara on Tuesday, September 25, 2018 at 5:31 pm. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT. Minutes from the August 28, 2018 boarding meeting were reviewed. Jim Waldbillig made a motion to accept the minutes as written. Vivian Crouse seconded this. The motion passed unanimously. New board trustee Genevieve Kulaski was sworn in.

Standing Items

Administrator's Report:

Maria Stoppler, CEO, DON, RN, presented her Administrator's Report.
(Please refer to the posted report for details.)

Stoppler noted in the report that they were still waiting on the shop drawings from US Modular. Until the drawings are received, the project will be on hold. Waldbillig said that the plan had been to award at this meeting, so they were now a month behind. There was a question of a charge for the building being held if there were more delays, and if there was a date included in the contract. This would be looked at. As per admin report, it was noted that construction may have to wait until the spring, especially if there was another winter like the previous one. The Helmsley Charitable Trust is still being looked at as an option to replace aging radiology equipment – a grant application was being written by Maureen Connor for this. In regards to marketing, an open house was set for Drummond on October 9 and at the GCMC on October 16, to discuss the importance of the levy. A correction was noted in the safety report: this should state "August" instead of September. There was no medical staff to credential or re-credential this month.

Financial Report:

Brenda Peyton, JCCS accountant, presented the financial report.
(Please refer to the posted report for details.)

Peyton noted that the utilization recap for this month presented a more true picture of the GCMC financials. They were 23 percent under budget in gross and 43 percent in net. Purchased services was also under budget. They were currently short one nurse and staff were filling in to meet this gap.

Committee Reports:

Finance Committee

- Barbara had nothing to report.

Policy Committee

- Mainwaring had nothing to report, as no meeting had been set.

Quality and Safety Committee

- Mainwaring had nothing to report.

Facilities

- See CT Scanner discussion

Technology Committee

-Barbara had nothing to report.

Professional Affairs

- The foundation was moving forward on the web site.

Medical Staff Report:

Nothing to report

Foundation Report:

There had been a question of how much more funding was needed for the CT Scanner building. It was noted to get this number to the foundation as soon as possible. The foundation was also hosting a local trivia night at the brewery to raise money that week.

Old Business

Old Business Topic: Proposed Hospital Levy Marketing Plan

The open forums on the 9th and the 16th of October were noted. Susan Sunstrom would coordinate the levy marketing. Mainwaring discussed the buttons stating 'I support our hospital' being circulated. October 12th was the deadline for absentee ballots.

New Business: GMC Line of Credit from Granite Mountain Bank

A line of credit of \$500,000 was being requested at 6 percent from Granite Mountain Bank and a resolution to approve this had been drafted. Mainwaring clarified what this was for specifically. It was for the November cost report, due within a week. Resolution 2018-3 was read by Barbara, to request the line of credit. A motion to approve was made by Mainwaring, seconded by Waldbillig and passed unanimously.

New Business: Bad Debt Write-off Process/Procedure for charity care

This was from firefighters from out of state, via BCBS, who could not make the payment and could not be contacted. The balance was \$89,022. Waldbillig said he was not ready to write off the debt yet. Peyton said this had already been written off but this could now be moved from bad debt to charitable care, to help with cost report. The question was how to handle this going forward – they had to have continual efforts to get patient on Medicaid. Mainwaring noted that they needed to have protocols to develop stricter admissions in the future. A proposal was put forward by Stoppler to move the amount owing to charitable care. Waldbillig made a motion to approve the proposal; it was seconded by Mainwaring and passed unanimously.

New Business: Lower Rock Creek Petition to Secede

A meeting had been scheduled for residents to discuss this at the Community Center on October 3. Waldbillig said he had reviewed the commissioners minutes from past meetings. There was a truthful amount of information, he said. Mainwaring said she would try to make the meeting.

New Business: board member committee assignment

This was rearranged to: Professional affairs - Waldbillig; Marketing - Kulaski; Policy – Mainwaring; Quality and safety - Crouse; Finance and technology – Barbara. Mainwaring noted that there was a report on the MHA visit. It was surmised that employees wear too many hats. The board also needed to look at having its own mission statement.

Open Comment

It was announced that there would be a CAS health summit that Friday to discuss where health care was going

Adjournment

A motion was made by Waldbillig to adjourn. This was seconded by Crouse. The motion passed unanimously and the meeting was adjourned at 7:02 PM.

These minutes have been reviewed and approved by motion of the board:

John Barbara (Chairman of GCHD Board of Trustees)

Date