

**Granite County Hospital District
Board of Directors
Board of Trustees Meeting Minutes - DRAFT
TUESDAY AUGUST 27, 2019**

Present:

- Mr. John Barbara (Board Chair)
- Mrs. Kristi Mainwaring
- Mrs. Vivian Crouse
- Mr. Jim Waldbillig
- Mrs. Genevieve Kulaski

A quorum of the Board was present.

The meeting was called to order by John Barbara (Board Chair) on August 27, 2019 at 5:30 PM. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT.

The minutes from the July 30, 2019 meeting were reviewed. Jim Waldbillig made a motion to approve them as written. Genevieve Kulaski seconded the motion. The motion passed unanimously.

Standing Items

Administrator's Report:

Maria Stoppler, CEO, DON, RN, presented her Administrator's Report.
(Please refer to the posted report for details.)

John Barbara noted that it is time to redeem the Rotary's pledge for \$20,000 for the CT scanner project.

Financial Report:

Brenda Peyton, JCCS accountant presented the report. She noted in regards to cash on hand that Medicare is withholding payments totaling around \$75,000 and they are trying to get to the bottom of this. Jaime Bancroft made phone calls to report and is awaiting answers. Jaime noted there is really no rhyme or reason for this.

Brenda noted still tracking good for AR aging report with only about 7% over 60 days.

John Barbara noted a good trend in the vendor aging report, noting 422 at the end of April and now down to 338.

Committee Reports:

Finance Committee

- Barbara

Nothing new to report.

Policy Committee

- Mainwaring

Kristi Mainwaring asked Maria if there would be any policy changes regarding the CT scanner. Maria noted there would be a whole list of new policies and those would be put in place before that time and be reviewed before the end of the year.

Quality and Safety Committee - Crouse

Vivian Crouse noted a meeting was scheduled for August 21, 2019 but it was postponed until September 4, 2019. Kristi Mainwaring asked if anything is being reported despite no meetings. Maria Stoppler said no.

Facilities

- Waldbillig

Jim Waldbillig deferred to Bill Lloyd. Bill noted all the structural concrete is in place for CT building and all will be completed this week. They will be ready to accept the modular building sometime between September 10, 2019 and September 12, 2019. The modular building supplier has delivery of the modular building scheduled for 9:00 AM on Wednesday, September 11, 2019. Markovich notified last Friday that they would be ready for the building on Wednesday, September 4, 2019 and asked if they could move up the schedule. He contacted US Modular directly who said no, so Bill Lloyd contacted US Modular and the reason given was because there are no cranes available next week and the cranes that Markovich have either are not big enough or Markovich does not have the right spreader bars that are rated for the weight of the building. Bill noted that setting the building would take approximately four hours and informed Jim Waldbillig that any time after that he would need to coordinate with him to get a welder in to weld the building. John Barbara asked if the city had been notified in order to block streets off, etc. Maria Stoppler noted she would contact the city and all of the newspapers and television. Bill Lloyd noted there would be impact to city streets but that the emergency access would be maintained from the East but not the West throughout the process. The front door will not be blocked at any point in time. Maria noted coordinating with the ambulance and the airport in case of a helicopter landing. The building will be delivered on a regular 48 foot trailer. Bill noted as of right now it is hopeful everything will be done by October 14th or 15th. GE would like to have the CT scanner in the building before the end of September. Bill informed Maria he would get everything to her in writing regarding impacts to streets and hospital will be. Bill noted he is very happy with Markovich as the contractor.

Marketing Committee

- Kulaski

Genevieve Kulaski noted the marketing committee met last Monday. They discussed the patient advocate and checking with Shirley about how things are going. She noted there are still quite a few patients marking the "no consent" to be contacted on the adjusted form. Shirley is not reaching the total number of patients that we have and she will get those numbers. The first survey that was sent out from Survey Monkey came back undeliverable so they are going to do some testing and see what is going on there. Genevieve noted that Jaime Bancroft got one of the automatic emails from Athena after her visit so that talked about that possibly being a conflict with our survey, not wanting to duplicate the surveys so in a scheduled to Athena Jaime was going to ask about the surveys and how to get data from those to review, see how many people have actually answered them versus the number that have been sent out and what kind of information is in them. Jaime will send that report to the committee after her call.

Genevieve also noted the committee talked about public relations and the events that happen in the community and how they are good opportunities for the hospital to be represented. She noted needing to have a presence at some of the big events so that questions could be answered. Some of those events would include Valley Days, the annual Rotary summer concert, any fun runs, etc.

They discussed comparing websites with others; i.e. Deer Lodge Medical Center, Broadwater Health Center, Townsend, etc. She noted Deer Lodge website is one they would like to model after, noting it is done by Scorpion Health Care. Once a plan is in place for the website redevelopment, discussion was had about needing a project manager and funding. The committee looked at the current website to review the critical needs of a website as well as turning off some unnecessary pages to clean it up.

Genevieve noted discussing advertising as well, noting applicants for jobs are coming through Facebook and applying on the Facebook pages as well as the announcements that are being shared. She noted Maria Stoppler has been highlighting providers in the newspaper ads, which really gets the community to know who our providers are.

Lastly, the committee discussed the billboard and the need for it to be updated, so that was renewed and Shirley will work on quotes for getting that updated.

Technology Committee - Barbara
Nothing new to report.

Professional Affairs - Waldbillig
Discussed previously. Nothing new to report.

Recruitment and Retention Committee - Mainwaring
Kristi Mainwaring noted the committee continues to meet monthly and as Maria reported, movement has taken place as far as solidifying some longer term help coming in. Kristi noted the ads on Facebook are great and shows that the hospital is always trying to recruit quality people.

Jim Waldbillig noted on the subject of housing that it would cost \$5 an hour out of their hourly wage to pay rent.

Medical Staff Report:

Dr. Jones noted 22 credentials, see below. MIA has changed their after-hour coverage from VRAD to Blackhawk, which is why there are so many.

New Credentials:

Dr John R. Anderson, MD
Dr Anjali Roy, MD
Dr John W. Boardman, MD
Dr James Brull, DO
Dr. Kyle J. Henneberry, MD
Dr. Troy A. Bell, MD
Dr. William J. Rusnak, MD
Dr. Kaneriya P. Perry, MD
Dr. Shameem P. Azizad, MD
Dr. Laura A. Hotchkiss, MD
Dr. Courtney C. Carter, MD
Dr. Kimberly A. Taylor, MD
Dr. Joseph G. Mollura, MD
Dr. Lillian W. Cavin, MD
Dr. Morgan C. Haile, MD
Dr. Asif Anwar, MD
Dr. Teppe Popovich, MD
Dr. Patricia A. Barnes, MD
Dr. William E. Phillips, II, MD
Dr. Charles W. Westin, MD
Dr. Russell O. Kosik, MD

Jim Waldbillig noted they charge \$200 per credentialing. Maria Stoppler noted the MIA will absorb the fees to the credentialing company. It was noted the list contains all tele-radiologists.

Jim Waldbillig made a motion to accept the credentialed physicians as presented. Kristi Mainwaring seconded the motion. The motion was unanimously.

John Barbara asked Maria Stoppler how the search was going for a CT tech. Maria noted that one of our on-call radiologists only needs his clinical hours in order to complete his certification for CT, so she has sent information out to Anaconda as well as St. Patrick's trying to get a collaborative position where he can do his shadowing to get his clinical hours in order to be ready on time. Kristi Mainwaring asked about the target date for having someone on board. Maria noted once things are in place they will start training with an estimate of October.

Foundation Report:

Maria Stoppler noted the next meeting is September 11, 2019 at 6:00 PM.

Approval of Warrants:

Warrants were circulated.

Old Business

Old Business Topic:

CT scanner building site update as noted above.

New Business

New Business Topic:

Offer to Purchase Kistle House Property, Pros/Cons, and Next Steps

John Barbara noted he personally has thought a lot about the decision and has not yet decided one way or the other whether to sell or keep the property. He sees reasons both ways, but notes a lot of unanswered questions and before a decision is made those questions need to be answered. John noted the property can be construed as public property because it is not owned directly by the county but by the hospital district. John noted we cannot and should not take the offer from one person. If the property were sold it would first need an appraisal and if bids were requested, it would require a minimum bid and have an "open house" to the public with a public auction. It would not be done quickly and would take time as to be done properly. John discussed looking at all the pros and cons and deciding whether the facility would be fiscally responsible by selling it or keeping it. Some questions include:

- Using for storage? If so, what is being stored and what to do with storage currently there.
- Is it a potential building site? John noted it could be and asked Jim Waldbillig to look at that carefully regarding the size and the topography and see whether it actually is feasible to be a building site. Jim noted he had a map and could do a walk-through of property lines, etc. John noted setting a time and a place to do that at a later time.

Maria Stoppler noted that if any expenses are going to be incurred in the above assessment that we have the opportunity to talk about it and decide if it is in the facility's best interest to even make that expense. Maria noted her concern is having excess expense before discussing a strategic plan. Kristi Mainwaring agrees with John Barbara that the next step should be doing the in-depth work to evaluate the old building, what needs to be done with grant money, etc. Jim Waldbillig asked what could be built there; i.e. a new physical therapy building, some type of 6-10 unit affordable housing unit, or a replacement for the hospital and long-term care. John Barbara noted that is part of a strategic plan; deciding what the Board would like to see in the future as an addition to what is already in place. Roger Terry noted possibly an assisted living facility. Vivian Crouse asked if the property was sold, what

happens if the purchaser puts in some sort of clinic, etc. and what would that do to our facility. Steve Hoggett noted even with a non-competition, the property could still be sold again and that would not apply to the next owner. Jim Waldbillig noted that it was never the intention of the Kistle family for the property to ever be sold off for private development and had hopes it would be used for the hospital district's benefit. Maria Stoppler noted she had received a personal phone call from John Kistle from California and he was very upset. He noted the only reason he decided to sell to the district was because he wanted to give back and do something that would better the district.

After much discussion, Kristi Mainwaring noted that the Board has established nothing can be done until further discussion is had and nothing will happen at this point. She notes making sure the facility we do have is taken care of first and foremost, but it does bring a wakeup call on the need for planning. Maria Stoppler's recommendation is for active strategic planning sessions regarding goals for the hospital district in its entirety, not just this project. John Barbara noted that it forces the Board to ask these questions about what is going to be done with the property. Jim Waldbillig recommended calling the "good doctor" and respectfully declining his offer. Kristi Mainwaring noted there are different grants out there depending on what is wanted or needed. Maria Stoppler recommended once the strategic plan is developed and the Board knows which step to take it would be great opportunity for the finance committee to search out the grants to find out what is available given what is intended for the space. Jim Waldbillig suggested everyone come back with a couple of ideas regarding what direction would be appropriate regarding the property. Dr. Jones mentions that if a new hospital is something that is considered, getting grant money would not be an issue. It would be like "a genie in a bottle". John Barbara agreed a new hospital is needed and question if this property was a suitable location.

Department Highlights / Accomplishments, Goals

Maria Stoppler featured the Activities Department and introduced Shirley Cornelius. Shirley reviewed the functions of the Activities Department and shared stories. Shirley noted that her only complaint about the department is that it is short staffed. She noted currently there is one-third of the population in the facility with Alzheimers or dementia and this is predicted to increase. Current staff-to-patient ratio is 1:10 in activities. She noted that people with this disease need extra time and attention and more staff is warranted to better meet those needs. A round of applause and thanks were given for Shirley's presentation.

Open Comment

Genevieve Kulaski noted at the last board meeting it was brought to her attention there could potentially be a conflict with her being on both the hospital board and the school board, so she took the time to look into it and see what the rules are. She spoke to several people and noted there is a Montana code that states for legislatures and state government you cannot be in two elected official positions at the same time, but for boards such as this it is okay for her to be on both boards. Should there ever be anything that comes up between the two that would be a conflict of interest she will recuse herself from any of those votes and comments at that point in time. John Barbara noted Genevieve did bring this to his attention and to get further clarification on that statute in the code he did contact Dan Auerbach, the Board Attorney. Dan noted he was familiar with the statute and he would get further clarification from one of his partners who deal in that area of law specifically. Dan did get back to John and confirmed there was no legal conflict.

Adjournment

A motion was made by Kristi Mainwaring to adjourn. This was seconded by Jim Waldbillig. The motion passed unanimously and the meeting was adjourned at 6:55 PM.

These minutes have been reviewed and approved by motion of the board:

John Barbara (Chairman of GCHD Board of Trustees)

Date