

**Granite County Hospital District
Board of Directors
Meeting
Tuesday June 25, 2013**

Present:

- Mr. Ken Burd
- Mr. Rick McGill
- Ms. Muriel Ramerman
- Mr. Jim Waldbillig
- Ms. Judy Friede

A quorum of the Board was present.

The meeting was called to order by chairman Ken Burd at 5:30pm on Tuesday June 25, 2013 at the Drummond Library in Drummond, Montana.

The minutes from the May 28, 2013 meeting were reviewed. Muriel Ramerman made a motion to accept the minutes as presented. Rick McGill seconded the motion. The motion passed unanimously.

Standing Items

Administrator's Report

Daniel W. Boatman presented thank you cards to the Board that were received from the two students that were awarded the John Manke scholarship.

Medical Staff Report

Daniel W. Boatman gave the medical staff report as Frank Pawlak was not able to attend the meeting. He noted that the medical staff reviewed the credentialing file for Richard Bentley, MD and made the recommendation to the Board that he be approved for credentialing with privileges as requested. He went on to note that the medical staff is working on finalizing the formulary and ER protocols at this time as well as reviewing the revised bylaws. These bylaws will be finalized and approved within the next couple of months.

Financial Report

Jan Thomas began her financial report by reviewing the financials for the month of April. She noted that there were 60 days cash on hand, and cash from operations in that month were good. She also noted that inventory is being done now.

Jan Thomas then went on to report that for the month of May there were 58 days cash on hand and no real changes in assets for the month. She also noted that some of the long term debt for the facility was decreased.

Jan Thomas added that the facility has received the final amount owed to Medicare, which is a total of \$173,000. With this payout there was still net income for the year to date.

Ken Graybeal then addressed the Board reading a letter he had written them asking about the financials that had earlier been reported in the break even analysis and whether the Drummond clinic was getting credit for lab tests and x-rays referred to the Philipsburg clinic. Daniel W. Boatman explained that lab tests and x-rays were figured into profits made for those individual departments, and not to the clinics at all. Ken Burd added that the financial information is not restricted information and anyone who would like to see it is welcome to have access, though hard copies of this information were not brought to the Board meeting as it was not anticipated they would be requested. Anyone is welcome to come to the facility to review this information.

Committee Reports

Muriel Ramerman reported that the Quality and Safety Committee did not meet in the month of May.

Jim Waldbillig advised that there was nothing to report from the Facilities Committee.

Ken Burd reported that the Finance Committee had met and heard the results of the recent audit and had reviewed the budget. Jan Thomas then explained that the recent audit was considered an unqualified audit, which is the best result. There were only several comments and no material mis-statements were found. This audit was conducted by WIPFLI.

Rick McGill advised the Board that the Policy Review Committee met recently and reviewed and revised several HR policies. The recommendation of the Committee was that the Board adopts these policies as revised. Jim Waldbillig made a motion that the Board adopt the HR policies as revised by the Committee. Muriel Ramerman seconded the motion. The motion passed unanimously.

Judy Friede reported that the Marketing Committee did not meet during the month.

Ken Burd noted that the Professional Affairs Committee reviewed the credentialing file for Richard Bentley, MD and recommended the Board approve this file. Rick McGill made a motion that the Board approve the credentialing of Richard Bentley, MD for the period with privileges as requested. Muriel Ramerman seconded the motion. The motion passed unanimously.

Foundation Reports

Muriel Ramerman reported that the foundation will be contributing two sets of dental instruments to help fill the need now that there is a second provider at the facility. She also noted that the foundation has been handing out sunscreen packets for the public and there is talk about a possible Christmas tree auction for this year.

Old Business

Option for Transporting Advanced Life Support Patients to Other Facilities

Jim Waldbillig reported that Ron Handlos will be getting in contact with Saint Patrick Hospital in July to coordinate an option for the transport of advanced life support patients.

New Business

FY2013-2014 Budget Review

Daniel W. Boatman explained that the budget was approached with a method of revenue forecasting for the year first, then working towards a break even budget from there. There was consideration for trends and the known Medicare rates were applied for the most realistic projections possible. He went on to note that the budget is a plan, and things could always change as the year goes on. He also noted that Jan Thomas did a very good job creating a detailed and organized budget.

Ken Burd noted that the Finance Committee made the recommendation that the Board accept the budget as presented. Muriel Ramerman made a motion to accept the fiscal year 2013-2014 budget as presented to the Board. Rick McGill seconded the motion. The motion passed unanimously.

First Reading of a Resolution Regarding Entering into an Agreement for a Line of Credit from Flint Creek Valley Bank

Daniel W. Boatman reported that Granite Mountain Bank and the Medical Center have negotiated terms for a line of credit for the facility. Ken Burd then went on to explain the need to complete the first reading tonight and the second reading as soon as possible so that this line of credit may be used to pay Medicare before the Friday deadline.

Ken Burd completed the first reading of Resolution 2013-2.

Muriel Ramerman then made a motion to hold a special meeting on Thursday June 27, 2013 to perform the second reading of Resolution 2013-2. Rick McGill seconded the motion. The motion passed unanimously. The meeting will be held at the Granite County Medical Center Conference Facility in Philipsburg, Montana.

Rick McGill made a motion to adjourn the meeting. Jim Waldbillig seconded the motion. The motion passed unanimously.

Meeting was adjourned at 7:02pm.

Due to time restrictions there was no time available for further open comment during the meeting.

Ken Burd (Chairman of GCHD Board of Trustees)

Date