

**Granite County Hospital District
Board of Directors
Meeting Minutes –DRAFT
June 26, 2018**

Present:

- Mr. John Barbara
- Mrs. Vivian Crouse
- Mrs. Kristi Mainwaring
- Mr. Jim Waldbillig (Board Chair)

A quorum of the Board was present.

The meeting was called to order by Jim Waldbillig on Tuesday, June 26, 2018 at 5:30 pm. The meeting was held in the Granite County Medical Center Conference Facility in Philipsburg, MT.

The minutes from the May 29, 2018 meeting were reviewed. John Barbara made a motion to approve them as written. Vivian Crouse seconded the motion. The motion passed unanimously. The minutes from the June 20, 2018 meeting were reviewed. Crouse made a motion to approve them as written, following a change of spelling to Mainwaring's name. Mainwaring seconded the motion. The motion passed unanimously.

Standing Items

Administrator's Report:

Maria Stoppler, CEO, DON, RN, presented her Administrator's Report.

(Please refer to the posted report for details.)

Barbara asked when the new Drummond Clinic hours would begin. Stoppler said this would be July, as a consensus had just been reached between staff. Stoppler noted that being granted the HRSA grant had "amazing potential" and a clear strategy to use it would need to be in place. Regarding news of a possible Athena buyout and how this would affect the GCMC, Barbara said the company was undervalued and he didn't see this as a bad thing. Stoppler said they were still in "wait and see" in regards to the impact locally.

Financial Report:

Brenda Peyton, JCCS accountant, presented the financial report.

(Please refer to the posted report for details.)

The GCMC ended May with \$44,000 cash on hand, with very little change from the previous month. There had been a jump in receivables, mostly to do with swing beds waiting to be processed. Legacy accounts were continuing to be cleaned up. Dental revenue was down at \$61,000. Income for May was \$281,000. The charge capture was above what it has been, Peyton said. Barbara asked why expenses were up. Peyton said this was across the board. There had been a shift in salaries because of travel nursing. Non-employment costs were about the same, she said. For patient revenue, they were 25 percent above budget. Costs were up by 10 percent. Mainwaring asked about the dental grant. Peyton said there was a difference in how it was reported now – netted, compared to un-netted – but they were also in the process of transitioning out of the dental grant.

From the public seats, Dick Motta asked why there had been an increase in patient revenue. Peyton said this was because, with Athena, they were better able to capture revenue coming in. Stoppler added that they previously had a sticker system. The system they had in place now was better able to capture the charges with more accuracy. Motta asked if it was because of an increase in billable patients. Stoppler said it was not.

For revenue breakdown, Peyton said the majority came from from swingbed visits. Mainwaring asked why BlueCross was still in the mix, in its own slot. Stoppler said it was still the largest commercial payer – trustees agreed that the company was no longer in the strong position it was several years ago and no longer owned the

market. Mainwaring said Medicare is all Humana now. Peyton said that she would see if she could change how this was reported. Mainwaring also asked Stoppler about the use of travel nurses and said she thought they were all staffed up. Stoppler said they had been but had lost two CNAs the previous month, gained two, then lost two again.

Committee Reports:

- Finance Committee** - Refer to financial report.
- Policy Committee** - Mainwaring had nothing to report.
- Quality and Safety Committee** - Mainwaring said there were discussions that were ongoing.
- Facilities** - Waldbillig handed the discussion over to Bill Lloyd of Great West

Engineering to discuss the CT Scanner Module. A bid had come in, as discussed at the June 20 special meeting, but it was over budget. New drawings were passed around to trustees and the public. They were now aiming for one module instead of two -effectively halving the project. But this was also what had been originally proposed, Lloyd said. \$200,000 fit within their budget for the module, but did leave them little wiggle room. The building would be now turned 90 degrees. Lloyd noted a correction on the drawing – the stairs would be moved to the south face. Lloyd said the reduction in size meant reduction in cost – there was less concrete; less earth to move. He noted that access to storage would be exposed to weather, without a roof and so this would have to be monitored in bad weather. He added that a roof was always something that could be built later on.

He recommended to the board that they look at the proposed plan and decide if they wanted to move forward. Barbara clarified: essentially we've cut the building in half but everything is the same. Lloyd said this was correct. They discussed that there would be an active door and an inactive door. Barbara asked if, to be compliant, if the board needed to re-advertise the bid. Lloyd said they did, but he wanted the board to have a look at the new plans first. As far as he knew, U.S. Modular – who bid before – wanted to bid again on the smaller project. Waldbillig agreed that they should "just go through the hoops again." They would need to advertise twice. A special meeting was loosely set for July 17. Stoppler asked if the board had to approve the plans today. Lloyd said he just needed permission to advertise in the Philipsburg Mail for the next two weeks. Waldbillig asked the board if there was a consensus to move forward. All agreed that there was. Barbara noted that he was comfortable approving the plans with the allowance for minor changes at the suggestion of staff. Lloyd reiterated that they were moving ahead, pending any input from staff.

- Marketing Committee** - Nothing to report.
- Technology Committee** - Nothing to report.
- Professional Affairs** - Nothing to report.

Medical Staff Report:

For credentialing, Stoppler presented the board with a request to re-credential Cyrus Larson, DMD. Mainwaring moved to re-credential Larson. Crouse seconded this. The motion passed unanimously.

Foundation Report:

None

Approval of Warrants:

Circulated.

Old Business

Old Business Topic: 2018/2019 Budget Discussion

Trustees asked if it was possible to have the same format in front of them for both the current and previous budget. Waldbillig said it would help to have this side by side. From the public seats, Motta asked what a contractual adjustment was. Peyton said it was the amount billed that insurance would not pay. Stoppler added that it is an estimate that will often go up and down. Barbara asked if it was correct that the anticipated revenue would increase by 23 percent. Peyton said the revenue in the budget, yet. The actual is different from the

budget. Comparing the two years in the same format still wouldn't be apples to apples because, previously, the amount was netted. It was requested that a format be done that would show the actual to actual. Peyton said this was possible - it would just be the end of the week before this was available. Mainwaring said she wanted to see more of a breakdown in long-term liability. Waldbillig said they would need to get a perimeter on short term and long term. A day was loosely set for the following week to have a special meeting to discuss this.

New Business

New Business Topic: Mill Levy

Crouse said it seemed that the board should have a better grip on the budget before an amount was decided on for the mill levy, if it were to go before voters. Barbara added that in preparing the budget, they had to be aware that the mill levy may fail again and they had to be prepared for this. He pointed to the 17 percent increase in expenses projected in the current proposed budget. "I don't want to see this, for instance. I want to keep that in mind when presenting the budget." Mainwaring said she also wanted feedback from the community on what their needs were, ahead of another levy vote. Barbara: "We can't just resubmit and hope for the best. A lot of people had the misconception that the mill levy was going towards the CT Scanner. Our goal as a board is that we don't need the levy."

New Business Topic: Board Reorganization

Mainwaring nominated Barbara for chairman. Crouse seconded this. The motion carried. Barbara pointed out that they needed to vote for a vice chair. Crouse nominated Mainwaring. Waldbillig seconded this. The motion carried. Stoppler thanked Waldbillig for his incredible hard work in the previous year and pointed to many positive changes that had happened under his leadership. Barbara mentioned committee reorganization, though Mainwaring asked that they get further in the budget, and let things rest, before any further decisions were made that day. Barbara said this made sense. This was placed on the agenda for next month's meeting.

Open Comment

From the public seats, Elena Gagliano asked the board if there had been any applicants yet for the vacant board seat. Barbara and Mainwaring said there had been interest, but no one yet. She asked why it took so long to advertise. Trustees said Burd had just vacated his seat at the previous meeting. Waldbillig said if there was blame, he would take it. Gagliano clarified that she wasn't blaming anyone. Motta asked if the CT Scanner funding could be explained to him. Stoppler began with the Helmsley Charitable Trust grant the previous year. Currently there was \$300,000 for the CT Scanner Suite, with \$200,000 going towards the modular itself and \$100,000 to building costs.

From the public seats, Dave Lee said that almost exactly a year ago they had signed up for Athena under Waldbillig. This was a mountain top moment, a year out, he pointed out. "This is a reminder that we thought for ourselves and we took the steps to act. We made a decision, and we got here." He added that they were now in a similar position, with the CT Scanner project. "It's the same issue.. it can happen; we can do it. Congratulations to all of you. This is a great community."

From the public seats, Scott Sylvester, representing the Philipsburg Mail, asked when the current mill levy expired. Stoppler said June 30, 2019.

Adjournment

A motion was made by Mainwaring to adjourn. This was seconded by both Waldbillig and Crouse. The motion passed unanimously and the meeting was adjourned at 7 PM.

These minutes have been reviewed and approved by motion of the board:

Jim Waldbillig (Chairman of GCHD Board of Trustees)

Date